



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS
July 16, 2009

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Ric Lohman, Vice President Ronald Fenech, Secretary Gael Erickson, Treasurer Matthew Clark, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (for open session only).

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (three potential cases).**
2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

RECONVENE TO OPEN SESSION

ADJOURN SPECIAL MEETING

There was no reportable action taken in Closed Session.

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:38 p.m.

GENERAL PUBLIC PARTICIPATION

Director Woren announced the upcoming Recycle Day.

ACTION AGENDA

1. **PUBLIC HEARING: Consideration of Resolution Adopting the Sewer Service Charge Report and Delinquent Garbage Account Report and Authorizing the Collection of Said Charges on the San Mateo County 09/10 FY Tax Roll.**
The Board President opened the public hearing. The District Administrator provided an overview of the Sewer Service Charge Report for the 2009/2010 fiscal year.

There were no members of the public present and staff reported that no written correspondence had been received concerning this item. The public hearing was closed.

ACTION: Director Woren moved to approve the Sewer Service Charge and Delinquent Garbage Account Report and the associated Resolution as presented **(Res. 2009-013)**. (Woren/Erickson). Approved 5-0.

The Agenda was reordered to accommodate those in attendance for Agenda Item No. 4.

4. Consideration of Resolution of Necessity Authorizing the Acquisition of Real Property Located at 2810 Cabrillo Highway, Half Moon Bay, California, by Eminent Domain Proceedings for the Naples Beach Sewer Project.

The General Manager provided a review of the proposed pipeline and the alignment chosen. Ms. Christine Fitzgerald, representing the District as special counsel, also provided a review of her report and resolution contained in the agenda packet.

Mr. John Garvic, the attorney representing Mrs. Kaufman, the property owner, questioned why the District had chosen the selected pipeline route. He also stated that he believed a different route could be used for the project which would not impact Ms. Kaufman. Mr. Greg Antone spoke on behalf of Ms. Kaufman and requested that the Board consider alternatives that would not impact her property. Ms. Barbara also spoke on behalf of Ms. Kaufman, and stated that Ms. Kaufman is a long time member of the community.

The Board returned to Closed Session on the item noticed as "Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9". The Board reconvened to open session, and District Counsel Wittwer stated that there was no reportable action taken in closed session.

ACTION: Director Woren moved to continue the item to the August 20, 2009 board meeting. (Woren/Clark). Approved 5-0.

2. Consideration of Assessment District Administrative Budget and Cost Recovery Levy for the 09/10 Fiscal Year.

ACTION: Director Clark moved to approve the Assessment District Administrative Budget and Cost Recovery Levy for the 09/10 Fiscal Year. (Clark/Fenech). Approved 5-0.

3. Consideration of Assessment Engineering Administration Services for Sewage Treatment Facility Improvements Integrated Financing District.

The District Administrator stated that the current assessment district administrative consultant was not providing service acceptable to the District. Staff is therefore recommending a change to David Taussig & Associates.

ACTION: Director Woren moved to approve the proposal from David Taussig & Associates for assessment district administrative services, and to take the required actions to release the prior consultant. (Woren/Clark). Approved 5-0.

5. Consideration of San Mateo County Action on the Midcoast Local Coastal Program ("LCP") Update at the July 7, 2009 Board of Supervisors meeting.

ACTION: Director Clark moved to appoint President Lohman to speak on behalf of the Board at the LCP update meeting, with Director Erickson as backup if he cannot attend, and to work with staff as needed to prepare for the meeting. (Clark/Woren). Approved 5-0.

6. Consideration of District Reorganization into a Community Services District and Possible Action on Related Matters.

The General Manager reported that he will continue to work with Dave Holland from the County to prepare a survey questionnaire for ratepayers.

7. Consideration of Resolution Approving the Final Sanitary Sewer System Management Plan (SSMP) as Required by the State Water Resources Control Board Order 2006-003-DWQ "Statewide General Waste Discharge Requirements for Sanitary Sewer Systems".

ACTION: Director Woren moved to approve the final Sewer System Management Plan as prepared by SAM staff. (Woren/Fenech). Approved 5-0.

CONSENT AGENDA

8. Approval of Special & Regular Meeting minutes for June 18, 2009.

9. Approval of July 2009 warrants totaling \$131,072.33 (Checks 3496-3531).

10. Approval of Assessment District distribution #01-09/10 for \$4,794.46.

11. Approval of June 2009 Financial Statements.

12. Approval of Ratification of Agreement for Compensation to County of San Mateo for Collection of Special Assessment Charges

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Fenech). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

13. Sewer Authority Mid-Coastside.

14. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

15. Attorney's Report.

16. Treasurer's Report.

17. General Manager's Report.

18. Administrator's Report

19. Engineer's Report.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:36 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Gael Erickson, Secretary

Date Approved: August 20, 2009